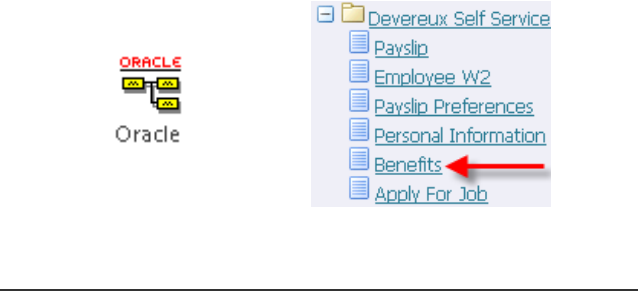


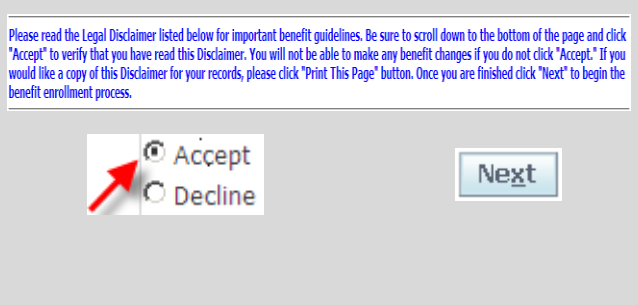
1

Open Oracle →
Log in →
Devereux Self Service →
Benefits



2

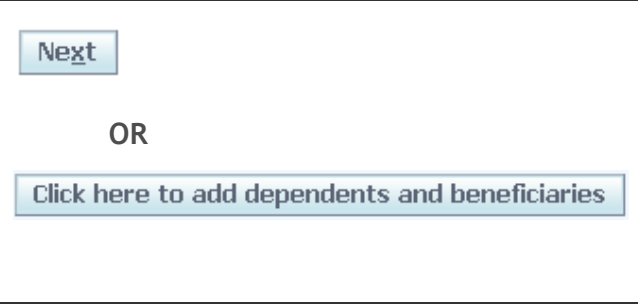
Read the Legal Disclaimer →
Choose “Accept” →
Click **Next**



3

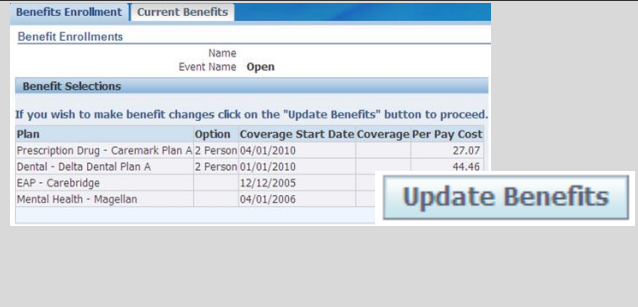
Review current Dependents and Beneficiaries

- No changes? → click **Next**
- Need to add? → click Add dependents and beneficiaries



4

Review current benefits →
Click **Update Benefits**



5

Changes?

- No → click **Next**
- Yes → select changes → click **Next**

Note: read all prompts!



OVER →

6

Update any Additional Data required →
Click **Next**

Update Benefits: Update Enrollments Additional Data

Next

7

Verify covered dependents →
Check/uncheck to change →
Click **Next**

Cover	
<input checked="" type="checkbox"/>	
<input checked="" type="checkbox"/>	

Next

8

Verify covered beneficiaries →
Check/uncheck to change →
Click **Next**

Beneficiary Selection

AD & D : AD & D Family - AD&D

Family Members and Others

Beneficiary	Relationship	Social Security Number	Primary %	Con
			0	<input type="checkbox"/>

Next

9

Read Confirmation Statement →
! You may click "**Print Confirmation Statement**" for your records

Confirmation Statement

Print Confirmation Statement

10

Click **Submit** to submit your updates →

Submit

